

**The Cincinnati Waldorf School
Parent Association
Minutes of the 1/18/2011 Meeting**

Teacher Appreciation Day – Thursday, February 24, 2011:

- February 23 – 6-8pm classroom clean-up. If families want to work after school coordinate with the office, there are CWS personnel at school until 3:30. Each class is asked to contact their teacher to determine what work is needed in each classroom (or if it laundry, etc.). 3rd and 4th grades are asked to contact special subject teachers to see what can be done and to organize volunteers for that work. Contact Maria Kammerer regarding cleaning supplies. Michelle Mergner will have keys from 6-8.
- February 24 – Spa services 9-2 in the Faculty Lounge:
 - 5th & 6th Grades – Organize schedule and decorate faculty lounge for spa (set up on February 23. Post time slots for faculty to sign up for services. Ideas included Shelly Mauer, Marcella _____, Jack Michaels donation of manicurist, Helena (eye brow threading), etc.
 - 7th Grade – Clean up from reception 3:30 – 4:30 (Michelle Mergner to assist clean-up of spa)
- February 24 – reception for Faculty at 2:15. Classroom responsibilities:
 - Oak Tree/Sweet Pea – set up Cafeteria at 8:30. Ask Maria K. for a work order for Joe to set up tables, rounds for 40 people. 8:30 set up includes: tablecloths, silverware, glasses, vases with fresh flowers, serving dishes, etc. At 1:00 bring food out and set up serving tables. 2:15 help serve/bus tables.
 - Rose Blossom – Provide Cheese/Spreads (drop in kitchen in the a.m.)
 - 1st Grade – Provide hearty salads (put in refrigerator in the a.m.)
 - 2nd Grade – Provide Bread and Butter (put in kitchen/refrigerator in a.m.)
 - 8th Grade – Provide Desserts (put in kitchen/refrigerator in the a.m.)

Board Report – Chelsea Green (See Board Minutes)

Lost & Found – Michelle Mergner organizing and returning lost items. Unlabeled items will be displayed the last Thursday of the month. Children and adults are asked to look over table. She is looking for ideas on how to reduce lost & found items. Ideas included: leaving markers available at cubbies and the lost & found locations, bringing kids down dressed, advertise nicer items in Inreach, Post signs reminding children to take items with them.

The PA is looking for new leadership for the Fall. Three tri-lead positions (essentially as follows): Treasurer, Administrator, and Event Coordinator. PA is looking for someone

to coordinate May Faire. Please contact Tammy Duvall, Chelsea Green or Karla Knockleman.